

How To Calculate Promotion Points

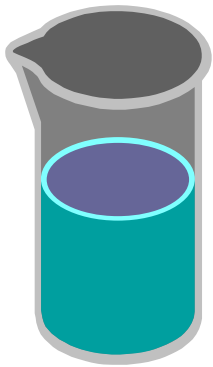
Introduction Now that you understand the promotion process and components of the point system, you will now need to be able to help your subordinates calculate their promotion points as recognized under WAPS.

When to use Use this procedure to help guide and advise eligible Air Force subordinates as they prepare for, and compete in, the Air Force promotion process.

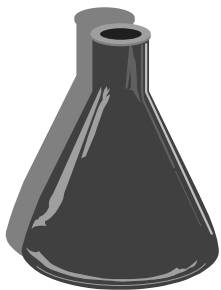
Procedure This table will guide you through the steps needed to calculate promotion points under WAPS.

Step	Action	Example
1	Time in Service: Multiply the number of months total active duty by 1/6 (Maximum outcome: 60 pts)	36 months: $36 \times 1/6 = 6.00$ points TIS = 6.00 Points
2	Time in Grade: Multiply the number of months in current grade by 1/2 (Maximum outcome: 60 pts)	41 Months: $41 \times 1/2 = 20.50$ Points TIS = 20.50 Points
3	Using Air Force Pamphlet 36-2241 and the subordinate's Decorations Notification Form, match the authorized decorations with point values in chart 14.2 of AFP 36-2241 (Maximum Outcome: 25 pts)	1 MSM = 5 points 2 AFCEM = 3 points each 1 AFAN = 1 point Decorations = 12 points
4	Calculate EPR points applicable toward promotion (Maximum outcome: 135 pts)	
4.1	Obtain all EPRs for the past 5 years. If there are more than 10 for that period, use only the latest 10 reports.	

How To Calculate Promotion Points, Continued

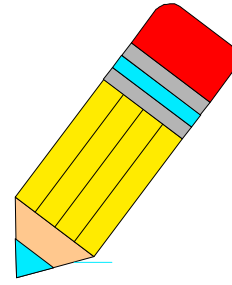


Step	Action	Example
4.2	Multiply each (newest to oldest) numerical rating by a weighted factor beginning with 50 (45...40...35, etc.) and multiply again by 27. Add the columns of weighted factor into one sum. Add the column of total into one sum.	<p>In the last five years, a member has the following EPRs (newest to oldest): 5,4,5,5,4</p> $ \begin{array}{r} 5 \times 50 = 250 \times 27 = 6,750 \\ 4 \times 45 = 180 \times 27 = 4,860 \\ 5 \times 40 = 200 \times 27 = 5,400 \\ 5 \times 35 = 175 \times 27 = 4,725 \\ 5 \times 30 = 150 \times 27 = 4,050 \\ 4 \times 25 = 100 \times 27 = 2,700 \\ \hline 225 \qquad \qquad \qquad 28,485 \end{array} $
4.3	Divide the total sum by the weighted factor sum	$28,485 / 225 = 126.60$ EPRs = 126.60
	Add totals from steps 4.3, 1, 2 and 3	$6.0 + 12.00 + 20.50 + 126.60 = 165.10$ Total pre-test points = 165.10
6	Acquire last year's cut-off score for your subordinate's specific job from the nearest Military Personnel Flight or by using the internet WWW.AFPC.AF.MIL	Example: 339.21
7	Subtract the total points from step 5 from the cut-off score in step 6	$339.21 - 165.10 = 174.11$ This total represents what your member will need to score on the SKT and the PFE combined in order to be promoted (according to the last cut-off).
8	Divide the remaining score in step 7 by 2. This will represent an approximate score that will be required (on average) on each the SKT and PFE tests during this testing cycle	$174.11 / 2 = 87.06$ 87.06 scored on the PFE and SKT will obtain promotion (by last cut-off)



Demonstration Follow along with instructor as he or she demonstrate all calculations and reaches a total point value.

How To Calculate Promotion Points, Continued



Practice Now you will have the opportunity to practice some of the calculations you have learned in this lesson.

Practice 1 If your subordinate has 49 months time in service counted prior to testing, how many points would he or she total in this category?

_____ points

Practice 2 An Air Force member with 47 months time in grade would receive how many points under WAPS?

_____ points

Practice 3 Using AFP 36-2241, how many points would a member have if he was authorized two (2) Air Force Commendation Medals?

_____ points

Practice 4 How many EPR points would a member have assessed toward promotion if she had 7 EPRs in the past five years – and all 7 were ratings of “5”?

_____ points